



Today's Date: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

# Application For Employment

Applications should be emailed to [careers@redtailtower.com](mailto:careers@redtailtower.com)

## Personal information

Name: \_\_\_\_\_ Social Security #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
 Phone Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_  
 State: \_\_\_\_ Zip: \_\_\_\_\_ Is this your permanent address? Y N  
 How did you hear about us? \_\_\_\_\_

## Employment Desired

Position: \_\_\_\_\_ Date available to start: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
 Salary Desired: \_\_\_\_\_ Are you currently employed? Y N  
 If yes, may we contact your current employer? Y N  
 Are you legally authorized to work in the United States? Y N  
 Have you ever applied to this company before? Y N  
 If yes, where? \_\_\_\_\_ When? \_\_\_\_ - \_\_\_\_ - \_\_\_\_

## Background

Have you ever been convicted of a crime? Y N Misdemeanor Felony

If yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Education History

	High School	College	Trade/Business
Name:			
Location:			
Years:			
Did you graduate:			
Degree:			

## General Information

Subjects of special study/research work: \_\_\_\_\_  
 Special Training: \_\_\_\_\_  
 Special Skills: \_\_\_\_\_

## U.S. Military Service

Branch: \_\_\_\_\_ Years of Services: \_\_\_\_\_ Rank: \_\_\_\_\_

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**Previous Employers** please list your most recent employer first

1. Company Name: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Position: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

2. Company Name: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Position: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

3. Company Name: \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip: \_\_\_\_\_ Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Supervisor: \_\_\_\_\_  
Position: \_\_\_\_\_ Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**References**

1. Name: \_\_\_\_\_ Years Known: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Business: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

2. Name: \_\_\_\_\_ Years Known: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Business: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

3. Name: \_\_\_\_\_ Years Known: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Business: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Authorization** please read carefully

- I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, falsified statements on this application shall be grounds for dismissal.
- I authorize investigation of all statements contained herein and the references listed above to give you and all information concerning my previous employment and any pertinent information that may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.
- I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice.
- I acknowledge the company's notification to me as required by the Fair Credit Reporting Act of 1970 that an investigate consumer report may be made on me, including but not limited to, information on my character, general reputation, personal characteristics and lifestyle. I further understand that upon my written request a complete and accurate disclosure of the nature and scope of investigation requested will be provided for me.
- Red Tail Tower, LLC is hereby authorized to fully investigate my criminal history, work records, and qualifications either before or after my employment. Should I have a criminal conviction or a pending charge involving a breach of trust or dishonest act, I understand that Red Tail Tower, LLC may be required to suspend or terminate my employment pursuant to federal regulations. If my employment is terminated because of my criminal record, I understand that I will not be considered for any future employment with Red Tail Tower, LLC and that this information will become a part of my permanent record with Red Tail Tower, LLC. If I have any concerns with regard to these matters, I understand that Red Tail Tower, LLC prefers to discuss them prior to employment, however, should such a matter arise after my employment has begun, I agree to contact Red Tail Tower, LLC as soon as practical.
- I understand my employment with Red Tail Tower, LLC is conditioned upon verification that I am a U.S. Citizen or alien authorized to work in compliance with the Immigration Reform and Control Act of 1986.
- If employed, I understand that where required, I will sign the Red Tail Tower, LLC agreement covering the privileged and confidential information.
- I hereby affirm that my answers to the foregoing questions are true and complete and that I have no knowingly withheld any information, which if disclosed, may affect my employment.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Red Tail Tower, LLC is committed to the equal opportunity for all people. It is the policy of Red Tail Tower, LLC to provide equal opportunities for all individuals on the basis of their skills, abilities, and qualifications, without regard to race, color, national origin, religion, political affiliation, sex, age, disability, marital status, arrest or conviction record, sexual orientation, disabled veteran, or covered veteran status, membership in the national Guard or any other reserve component of the United States or state military forces, use of non-use of lawful products off the employer's premises during non-working hours, or any other non-merit factors, except where such factors constitute a bona fide occupational qualification and except where conviction and/or arrest record substantially relates to the circumstances of positions applied for.